



Food Bank of the Rockies Technical Capacity Building Application

The Food Bank of the Rockies has secured funding to support hunger-relief partners with upgrading and purchasing new technology. **The funds are specifically available for partners interested in implementing the Service Insights software, Link2Feed.** Organizations must be affiliated with the Food Bank of the Rockies' Western Slope Distribution Center. Your organization can apply for funding to help cover costs of tablets, computers, expanded internet or WiFi needed for client intake using Link2Feed.

Maximum allotment per organization is \$3,000.

Applications are processed on a first come, first serve basis until funding is exhausted.

Eligibility

To apply, your hunger-relief program must:

- Be a hunger-relief partner from the Food Bank of the Rockies of the Western Slope service area.
- Be an active program in compliance with all Food Bank of the Rockies guidelines and be in good standing.
- Be willing to implement and consistently utilize the Service Insights platform, Link2Feed.
- Attend training or have recently attended training to implement Link2Feed.
- Limit one application per location.

Application Deadline

- Applications, including all required attachments, must be emailed to L2F@foodbankrockies.org.
- Applications are processed on a first come, first serve basis until funds are exhausted. TEFAP partners will have priority.
- Hunger-relief partners who are awarded equipment will be contacted by Food Bank of the Rockies to make necessary arrangements for purchase and receipt of the equipment.

Application Requirements

Please follow all requirements exactly. Your application must:

- Be **TYPED (no handwritten applications will be reviewed)** – fillable PDF has been provided.
- Include all requested attachments.
- Emailed/Mailed/Delivered to:

**Tech Capacity Building Program c/o Programs Department
Food Bank of the Rockies
ATTN: Zia O'Neill
10700 E. 45th Ave.
Denver, CO 80239
Email: L2F@foodbankrockies.org**

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Complete Application Packet must include:

- Introductory Cover Letter, to include:
 - Name of your organization
 - Equipment or other technology you are requesting
 - One to two paragraphs describing your organization or program
- Application Page
- Specifications for the equipment being requested (i.e. print out of online shopping page)
- If requesting internet connectivity equipment (Wi-Fi router, Hot Spot, etc), please include information about your internet service provider to ensure compatibility.

If you have any questions regarding your application, please contact:

Zia O'Neill: 720.715.7725 or L2F@foodbankrockies.org

Food Bank of the Rockies Technical Capacity Building Application 2021

Organization Name:

Program Name (if different):

Address:

City, State:

Primary Contact Person (Person completing this application):

Primary Contact Daytime Phone Number:

Primary Contact Email:

Days & Times of Food Distribution:

How many times per week and per month do you distribute food?

Which Programs are you participating in (check all that apply)?

Partner Support TEFAP Evergreen Boxes (CSFP)

Kids Cafe – Afterschool or Summer Meals Totes of Hope

Total number of unduplicated* individuals served per month?

**Unduplicated = count each person you serve once, regardless of the number of times per month they are served.*

How long has your organization been a Food Bank of the Rockies partner?

What is your current method for tracking clients served at each distribution?

When is your goal date to implement Link2Feed?

What is your annual budget for technology (include equipment and internet service)?

What are you requesting? (check all that apply)

Laptop - quantity Tablet - quantity

Internet connectivity (Wi-Fi, Hotspot)

Other:

(Include a print out of the specifications & vendor information for the item(s) you are requesting and include a summary on the request detail on the following pages)

Which internet provider do you currently use?

Is the requested equipment replacing current equipment: Yes No

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Person preparing this application (typed signatures represents actual signatures) **Date**

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Chairperson, Board of Directors or Food Program/Organization Director **Date**


Outline the estimated costs for items to be included in this request

Item	Amount (include total amount)
Equipment	
Laptops (Quantity _____)	\$
Tablets (Quantity _____)	\$
Mouse, Keyboard (Quantity _____)	\$
WiFi Equipment (Quantity _____)	\$
Hot Spot Device (Quantity _____)	\$
Other not included above (specify)	\$
Other not included above (specify)	\$
Total Amount of the Request	\$

Technical Capacity Building Equipment

*These are suggested/recommended tech capacity building equipment options. They do not represent what will be purchased – this is based on availability at the time of purchase. Your organization may submit request for any equipment of your choosing.

Computers/ Laptops	Description	Specifications
	<p>Dell Latitude 3520 Laptop</p> <p>\$759.14</p>	<p>15.6" screen</p> <p>8 GB DDR4 Ram / 256 GB Opal Encrypted Solid State Drive (SSD).</p> <p>Corei511357</p> <p>WiFi or Ethernet compatible</p>
	<p>Hp 250 G8</p> <p>\$607.03</p>	<p>15.6" screen</p> <p>Memory: 8GB, 8GBx1, DDR4, 2666MHz</p> <p>Core i3 1005G1</p> <p>WiFi or Ethernet compatible</p>
	<p>Dell E2216HV LED Monitor</p>	<p>22" screen</p> <p>Full HD (1080p)</p>
	<p>Dell OptiPlex 3080</p> <p>\$799.98</p>	<p>Core i5 10505</p> <p>3.2 GHz</p> <p>8 GB RAM</p> <p>HDD 1 TB</p>

Tablets	Description	Specifications
	<p>Samsung A7</p> <p>\$242.24 for 64 GB</p>	<p>10.4" screen</p> <p>Operates using WiFi</p> <p>Additional accessories available: Keyboard Case Screen Protector</p>
	<p>Microsoft Surface Go 2 10.5"</p> <p>\$436.04 for 64 GB</p>	<p>10.5" screen</p> <p>Operates using WiFi</p> <p>Additional accessories available: Keyboard Case Screen Protector</p>
	<p>iPad Air</p> <p>\$573.63 for 64 GB</p>	<p>10.9" screen</p> <p>WiFi and Cellular</p> <p>Additional accessories available: Keyboard Case Screen Protector</p>
WiFi Hot Spots	Description	Specifications
	<p>Verizon Jetpack MiFi Device</p> <p>\$199.99 plus \$35 activation fee</p>	<p>Mobile hotspot enables WiFi through connecting to cell phone towers</p> <p>Allows up to 15 devices to be connected, range of 50 feet</p>

Your organization has read the descriptions and specifications of all requested equipment and ensure that any requested equipment will work with existing internet connectivity in your facility. Your organization will assume any financial or time responsibilities involved in making any exchanges or returns after the equipment has been delivered.

Person preparing this application (typed signatures represents actual signatures)	Date

Chairperson, Board of Directors or Food Program/Organization Director	Date